

Welcome to

Flanagan High School



FALCON NATION

2024 - 2025

**SCHOOL REFERENCE
GUIDE FOR
STUDENTS AND
PARENTS**

**WWW.BROWARDSCHOOLS.COM/
FLANAGAN**



@FLANAGANHIGH1



@FLANAGAN_HIGH_FALCONS

OPEN HOUSE

August 27, 2024

6:00 PM



School Bell Schedule

BREAKFAST	7:00 AM - 7:35 AM
PERIOD 1/5	7:40 AM - 9:12 AM
PERIOD 2/6	9:18 AM - 10:50 AM
LUNCH A	10:55 AM - 11:25 AM
PERIOD 3/7 (A LUNCH)	11:30 AM - 1:02 PM
PERIOD 3/7 (B LUNCH)	10:55 AM - 12:27 PM
LUNCH B	12:32 PM - 1:02 PM
PERIOD 4/8	1:08 PM - 2:40 PM

Students must be in class at 7:40 AM.



Administration and School Counselors

BRAD FATOUT	PRINCIPAL
DR. MICHAEL WARKENTEN	12TH GRADE ASSISTANT PRINCIPAL
ALEJANDRO ZAPATA	11TH GRADE ASSISTANT PRINCIPAL;
LAUREN JACK	10TH GRADE ASSISTANT PRINCIPAL
DR. NATASHA FORDE	9TH GRADE ASSISTANT PRINCIPAL
EMILY COOMBS	GUIDANCE DIRECTOR/ 10TH GRADE
JUAN FELIPE DIAZ	12TH GRADE COUNSELOR
OCTAVIA BRYAN	11TH GRADE COUNSELOR
JEN DIBENEDETTO	9TH GRADE COUNSELOR
EMMA ROCKENSIES	SCHOOL SOCIAL WORKER
TATTIANA TOMLIN	BRACE ADVISOR
SIMONE SERTORIO	FAMILY THERAPIST
EMILY DRIGGERS	ESE SPECIALIST

METAL DETECTORS

All BCPS high schools will be equipped with walk-through metal detectors. All students and visitors will be required to walk through the metal detectors at the entrance to campus.

Laptops/Tablets/Cell Phones /Umbrellas /3 Ring Binders Metal Thermoses/Large Eyeglass Cases will set off the alarm and should be removed from your bag prior to passing through the metal detectors.

NO CELL PHONES

The policy prohibits students from using their cellphones from the beginning to the end of the school day, unless a teacher specially instructs them to use them as part of a lesson.

STUDENT ID BADGES

- Students are expected to always wear their ID Badge.
- Must be visible and not in bags, pockets or under clothing.
- When a replacement is required, students must report to the Media Center in the morning, before school, to receive an ID Badge.
- After the third replacement ID, each additional replacement will cost \$5.00. This charge will be recorded as an obligation in the student record until it is paid.

The following departments are available to schedule a conference via:

ADMINISTRATION	754-323-0670
SCHOOL COUNSELING	754-323-0700
BRACE ADVISING	754-323-0691
ATTENDANCE LINE	754-323-0650
FAMILY COUNSELOR	754-323-0722
SCHOOL SOCIAL WORKER	754-323-0728

SCHOOL COUNSELING SERVICES

- Academic Advisement
- Active Parenting Workshops
- Attendance
- Bereavement Services
- Bullying and Harassment
- Character Education
- College and Career Advisement
- Crisis Management
- Daily Progress Reports
- Dual Enrollment
- Parent Nights / Resources
- Referral to outside mental health agencies
- Registrations
- Scholarships / FAFSA
- Social / Emotional Counseling
- Student Recognition and Award Ceremonies
- Test and Fee Waivers
- Transcript Evaluation and Requests
- Withdrawals



Digital Registration & Withdrawals

Please Visit:

<https://www.browardschools.com/domain/19920>



Transcripts

Please Visit:

<https://www.browardschools.com/Page/60166>



Graduation Requirements

Please Visit:

<https://www.browardschools.com/graduation-requirements>

ENGLISH	4 CREDITS
MATH	4 CREDITS
SCIENCE	3 CREDITS
SOCIAL STUDIES	3 CREDITS
ARTS OR SPEECH/DEBATE	1 CREDIT
PHYSICAL EDUCATION	1 CREDIT
ELECTIVES	8 CREDITS
TOTAL	24 CREDITS

CLEVER - SINGLE SIGN ON

<https://SSO.BrowardSchools.com>

Clever is a website that allows students to access numerous learning applications with a single sign-on.

Student default logins are as follows:

User ID: Student Number (06xxxxxxx)

Password: P followed by the student's birthdate (Pmm/dd/yyyy)

APPLICATIONS IN CLEVER

FOCUS

<https://www.browardschools.com/focus>

Or use the QR Code:



CANVAS

Canvas is a Learning Management System (LMS) designed to simplify teaching and learning by connecting all the digital tools teachers/ students use in one easy place.

There is also a Canvas Parent app that allows parents to engage in their children's education by providing access to important class information. The Canvas Parent app is available for parents using iOS or Android devices. For more information please visit:

https://www.browardschools.com/cms/lib/FL01803656/Centricity/Domain/210/Canvas_Parent_notification_steps.pdf



Xello - All-inclusive college and career planning tool, as well as scholarship search. Log on at least once per month to check your email and for updates from your School Counselor and your BRACE Advisor.



Khan Academy - Khan Academy offers practice exercises, instructional videos, and a personalized learning dashboard with courses in math, science, computing, history, art history, economics test preparation (SAT, LSAT) content. Khan Academy focuses on skill mastery to help learners establish strong foundations, so there's no limit to what they can learn!



FAFSA - Free application for federal student aid.

Website: www.Studentaid.ed.gov

Phone: 1-800-433-3243



ACT & SAT Waivers - 11th and 12th-grade students who receive free or reduced lunch are eligible for test fees and application waivers. Log on to your CollegeBoard.org account or stop by the BRACE Office OR email the BRACE advisor, Ms. Tomlin, to receive your waivers.



Bright Futures Scholarship Program Merit-based lottery-funded in-state scholarship program for all Florida high school graduates who meet the qualifications. Website:

www.FloridaStudentFinancialAidsg.org



Drivers Education

www.BrowardSchools.com/DriversEd



Online School Payments

<https://www.browardschools.com/flanagan/estore>



Schedule Distribution

Students will access their 2024-2025 schedules on FOCUS.



Schedule Changes

Schedule Changes will be made for the following reasons:

- The student was misplaced due to a lack of prerequisite or background.
- The student earned credit over the summer.
- Senior is not scheduled in a class for graduation.
- Conflict in the master schedule that required a change.
- Teachers cannot be selected - All teachers will ensure the success of each student

IMPORTANT CONTACTS

Director of School Counseling
Emily Coombs
Emily.Coombs@Browardschools.com

Family Counselor
Simone Sertorio
Simone.Sertorio@Browardschools.com

Social Worker
Emma Rockensies
Emma.Rockensies@Browardschools.com

BRACE Advisor
Tattiana Tomlin
Tattiana.Tomlin@Browardschools.com

Cambridge Coordinator
Irvens Mckenzie
Irvens.Mckenzie@Browardschools.com

ESE Specialist
Emily Driggers
Emily.Driggers@Browardschools.com

NO FOOD DELIVERY

School personnel are not permitted to accept commercial food deliveries for students (this includes services such as Uber Eats).

Broward County Public Schools are closed campuses. Students are not permitted to order food items to be delivered to school campuses during the school day. That includes parent drop offs.

EVERYTHING ATTENDANCE

To report an excused absence, you can do one of the following:

Submit an online form using the school's website:
<https://www.browardschools.com/domain/16528>
Call the school's attendance hotline 754-323-2602



EXCUSED ABSENCES

The parent must report the reason for the absence to the school on the day prior, the day of, or within two school days following the absence.

Absences may be excused for the following:

- Illness of student. If a doctor states in writing that the student will be absent for fifteen or more consecutive days, the guidance department should be notified so that homebound instruction can be arranged.
- Illness of an immediate family member.
- Death in family.
- Subpoena by a law enforcement agency.
- Special events if the student gets permission from the school at least five days ahead of time. Such trips refer to exceptional cases of family need, college visitations or trips of an academic nature.
- Doctor or dental appointment if the student provides a note from the doctor or dentist giving the date and appointment time.

Note: Field trips or school-sponsored activities on or off school grounds shall count as school attendance. Internal Suspension shall count as school attendance.



TARDINESS

Students must be in class at 7:40 am or will be marked as unexcused tardy. After the fifth unexcused tardy the student will receive internal suspension. For students who are tardy to school and have a valid reason (illness, illness of an immediate family member, death in the family, required court appearance, scheduled doctor or dentist appointment, etc./refer to p. 10 of the Code of Student Conduct), parents should escort students to the Welcome Center for it to be excused. Only three excused tardies are permitted.

SCHOOL ADVISORY COUNCIL

Parent Involvement Opportunities - SAC

The SAC is composed of parents, teachers, community members, school administrators, non-instructional support staff, and other stakeholders who meet regularly to establish priorities, set annual objectives, and monitor action steps for school improvement. Meetings are held in the Media Center at 4:00 PM. For more information, please contact Lauren Jack
Lauren.Jack@browardschools.com

VOLUNTEER OPPORTUNITIES

To become a volunteer please fill out an application by visiting:

www.BrowardSchools.com/Volunteerapplication
schools.com

See Something, Say Something
Be a Broward Buddy, Report a Tip!

In an emergency, call 911 immediately. To submit a safety or security concern that is not an emergency, please use one of the tip reporting methods provided below. Please remember you can choose to remain anonymous.

- Anonymous Tip Submission Box**
Submit a tip easily via our Anonymous Tip Submission Box (**no download required**). Provide as much detail as you can, including names of people involved, physical descriptions, school name, social media handles, etc.
BrowardSchools.com/SecurityTips
- Call Us Anytime (Even on Holidays)**
Call our District Security Operations Center (DSOC) 24 hours a day, 7 days a week (including holidays). One of our friendly DSOC Specialists will take your tip over the phone and submit it immediately to our investigators. Please let the DSOC Specialist know if you wish to remain anonymous.
754-321-3500
- Send Us an Email**
Submit a tip using the email address below. Although your email address is displayed using this tip reporting method, you can choose to remain anonymous by simply requesting it in your message.
SecurityTips@BrowardSchools.com
- FortifyFL**
Submit a tip via FortifyFL online (**no download required**) or download the app for easier use. Visit FortifyFL using the link below. Your tip will immediately reach law enforcement and Broward Schools investigators.
GetFortifyFL.com

This project was supported by Grant No. 2019-Y5-BX-0211 awarded by the Bureau of Justice Assistance. The Bureau of Justice Assistance is a component of the Department of Justice's Office of Justice Programs, which also includes the Bureau of Justice Statistics, the National Institute of Justice, the Office of Juvenile Justice and Delinquency Prevention, the Office for Victims of Crime, and the SMART Office. Portions of view or opinions in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice.

Study Hall Period

All students are scheduled in a required 90-minute study hall period. Students can utilize the study hall period to study for tests, complete homework, meet with their school counselors, speak with teachers if they are available, and other school related matters. Students must be in attendance during study hall.

Textbooks

Stephanie Hawkins and Megan McKenzie are the textbook coordinators, and can be reached via e-mail: Stephanie.Hawkins@Browardschools.com or Megan.Mckenzie@browardschools.com

Professional Study Days

Planning and collaborating are necessary components for educators and require additional time for collegial conversations within professional learning communities. During Professional Study Days, students are released at 11:40 am to enable our teachers to take part in professional development opportunities.

Exam Days

Midterm and Final exams are given at the end of each semester. Exams are required in all subjects and can be exempted if a student earns an A or B in both quarters of the semester. During exam week, students are released at 9:30 am or 11:30 am depending on the student's exam schedule for that day.

Medication/Treatment Administration During School

No medication will be administered in school or during school-sponsored activities without the parent's/guardian's written authorization and a written authorized prescriber order. This includes both prescription and over the counter (OTC) medications.

AFTER SCHOOL TUTORING

For after-school tutoring call
754-323-0650

IMPORTANT PHONE NUMBERS & RESOURCES

Florida Department of Health

954-467-4705

Broward.FloridaHealth.GOV

Services:

Immunizations – School Entry (students only)
Florida KidCare – Affordable Health Insurance for Kids
Food/Nutritional Education Program

DIAL 2-1-1 for help

- For a list of providers for school physicals and other services
- Afterschool Programs
- Behavioral Issues
- Children's Dental Program
- CSC – Children's Services Council-Family resource guide
- Disease Program Intervention and various community resources for other health services
- Emotional support
- Health Care
- Immunizations
- Summer Camps

Reporting Child abuse, abandonment, or neglect

1-800-96ABUSE (962-2873)

Bullying and Harassment

Make a report by:

- Dropping a note in in your school's anonymous box located in the welcome center.
- Texting a message to CRIMES (274637) Your message must begin with SBBC, then a space, then the message.
- Emailing SIU at school911@browardschools.com
- Calling SIU's Silence HURTS tip line at 754-321-0977

211 Teen Space

Self-harm, bullying, abuse, drugs drinking, feeling alone, dating violence, relationships, school problems, social media addiction, peer pressure, pregnancy, STDs body image, sexuality, sexting, depression, LGBTQ

Or anything else that's on your mind!

Dial 2-1-1 or 954-567-TEEN

TeenSpace211.org



FORTIFYFL

SUSPICIOUS ACTIVITY REPORTING APP

FortifyFL is a suspicious activity reporting tool that allows you to instantly relay information to appropriate law enforcement agencies and school officials.



#FORTIFYFL
GETFORTIFYFL.COM



DOWNLOAD
NOW



FLORIDA DEPARTMENT OF
EDUCATION

EXTRACURRICULAR CLUBS & ACTIVITIES

5000 Role Models	Franck Leveille
Best Buddies	Austin Avidan
Black Student Union (BSU)	O'Neal, Ebony
Book Club	Jenelle Lozin
Bowling Club	Lisa Bruce
Bussniess Professionals of America (BPA)	Janice Gilbert
Cheerleading	Jamie Filo/ Candice Brown
Chess Club	Faran Khan
Class of 2025	Melita Martin
Class of 2026	O'Neal, Ebony
Class of 2027	Shirley Simmonds
Class of 2028	Natalie Carter
Color Guard	Shelby Devore
DECA	Shirley Simmonds
Drama Club/ National Thespian Honor Societ	O'Neal, Ebony
Early Childhood Education Club	Rachel Aloy
E-Sports	Faran Khan
Faclon Sound	Sean Rees
Fashion Club	Christine Nemeth
Florida Future Educators of America	Rachel Aloy
Future Nurses of America	Kristyn Phelps
Guitar Club	Jeffery Uchin
HOSA	Lisa Bruce
KEY Club	Christiane Gunn
Lations in Action (LIA)	Maria Rozo
Mentoring Tomorrow's Leaders (MTL)	O'Neal, Ebony
Mu Alpha Theta (Math Competiton Team)	Sharon Friendman
National English Honor Society	Sadoughi,Arousha
National Honor Society	Emily Driggers
NJROTC	Captain Ib Taylor
Peer Counseling	Austin Avidan
Poetry Club	Kristy Modia
Political Action Voter Engadgement (PAVE)	Jeffery Uchin
Speech & Debate	Koenig, Samanth
Student Government Association (SGA)	O'Neal, Ebony
Women of Tomorrow	Shirley Simmonds

HOW TO BECOME A FALCON ATHLETE

Step One - Grades

- Students must have an unweighted GPA of 2.0 or higher to participate
- GPA's update in January and June – only
- Winter sport GPA's update in January – during season

Step Two - Physicals

- Physicals must be on FHSAA form only (EL2)
- No other forms will be accepted
- The front must be filled out and signed by student and parent
- The back must be signed and stamped by medical doctor
- The student must be cleared by a doctor
- Physicals are good for one calendar year
- Athletes with expired physicals are no longer eligible until new physical is received
- Best practice – get a physical in summer before each school year

STEP THREE – INSURANCE CARD

- Athletes must submit a copy of the front and back of current insurance card every School year.

STEP FOUR – FSHAA CONSENT

- All 4 pages of the FHSAA EL3 Consent and Release form must be signed and dated by both student and parent before any participation.
- Consents are submitted online each school year.
- You can find the FHSAA EL3 Consent and Release form at FHSAA.org

STEP FIVE – ATHLETIC CODE OF CONDUCT

- West Broward High School sportsmanship and code of conduct must be signed and dated by both student and parent
- A new form must be submitted online every school year

STEP SIX – ATHLETIC CODE OF CONDUCT

- The following certificates must be submitted online each school year:
 - Concussion in Sports
 - Sudden Cardiac Arrest
 - Heat Related Illnesses
- Visit NFHSLEARN.com to complete the courses for the certificates.



ATHLETIC CLEARANCE UPLOAD INSTRUCTIONS

1. You will need to head to <https://athleticclearance.fhsaahome.org/> to upload all necessary documentation to participate in athletics at West Broward H.S. Once you're on the site, you will either
a) create a new account if you've never had one, or login to your account from the prior school year.

2. Once you've created an account, or logged in, you will create a **NEW** clearance for the upcoming school year. Please select all sports that your student may be interested in participating in for the upcoming season(s).

3. Once you've selected the sports, you will be prompted to fill out the different sections of the clearance portal (student, parent/ guardian, medical, program information, signatures, files, and confirmation). Please answer all these portions as accurately and honestly as possible. Double check all spelling and organization of information.

4. Once you get to the files upload page, all the documents that you need are embedded within athletic clearance. You can download them directly from the website. You will need the following:

- a. **EL2:** all five pages must be uploaded and FULLY filled in.
- b. **Video certificates (3):** all certificates must have the student's first and last name.
- c. **Proof of insurance:** insurance card MUST have the student's first and last name. If the student doesn't have their own personal card, please upload the card available as well as a screenshot of proof of coverage from the insurance portal.
- d. **Birth certificate:** passports do not count.
- e. **Parent/ player contract:** this form must be signed by both parent(s) and player. Wet signatures are preferred.

5. After you've completed your registration, you will receive a confirmation email that you've STARTED the clearance process; this does not mean that your student athlete is fully cleared. Our athletic staff must go in and manually look over the documentation. Once that happens, you will receive a second email stating that your child is either cleared or denied. If they are denied, you will receive details as to why, and what documentation needs to be fixed and resubmitted.

- a. **Your student athlete CANNOT participate in any sports until this paperwork is completed. This is an FHSAA rule, not a WBHS rule.**
- b. **If you have any additional questions, please email our Athletic Director at allison.edens@browardschools.com**